

IRK

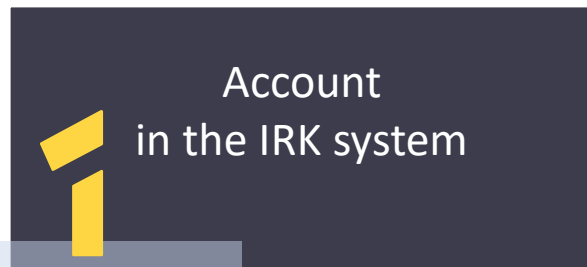
Doctoral School

Online Recruitment System (IRK) – guideline for candidates to the Doctoral School

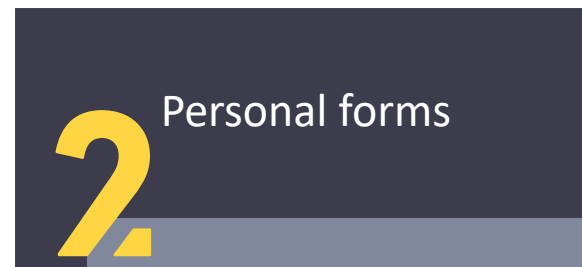
The instruction does not concern the candidates to Doctoral School applying within the Implementation doctorate program. In their case there will be separate admission, which schedule will be depending on the results published by MEiN. Candidates will be admission outside the limit, in a separate admission process dedicated only to the laureates of the Implementation doctorate program.

NOTE: *The guideline is a tool for applicants at the Doctoral School. All current appointments that correspond to the admissions schedule for the current semester can be found in the admissions schedule, which is published on the website of the Doctoral School https://www.sd.pw.edu.pl/sd_en/Candidates/Admissions-2023Z, as well as after logging in to the IRK system and selecting the right admission.*

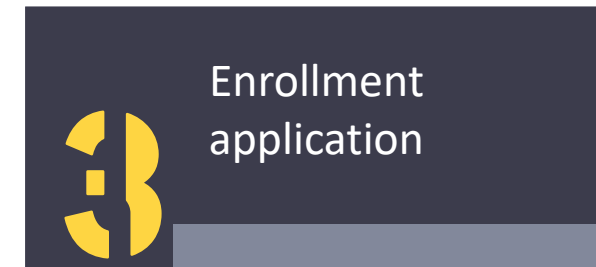
REGISTRATION STAGES



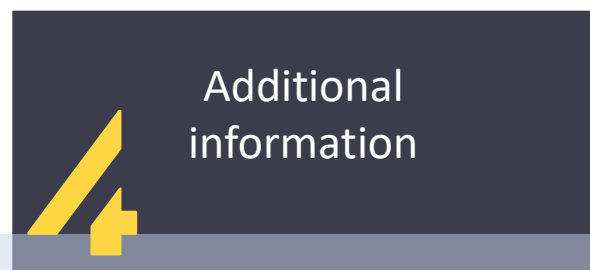
- Go to <https://irk.pw.edu.pl/en-gb/>
- [Create an account](#)
- [Activate the account](#)
- [Log in](#)
- Choose a [Registration](#)



- Complete [basic personal data](#)
- Complete [address and contact information](#)
- Add [photo](#)
- Complete [education](#) data



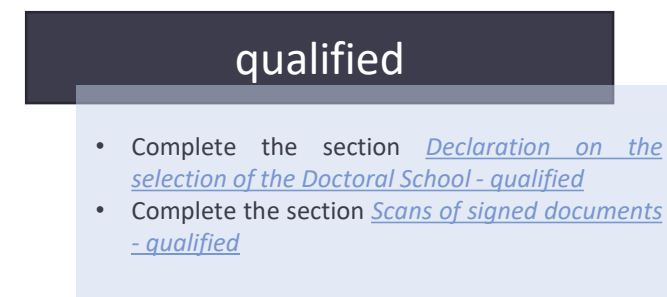
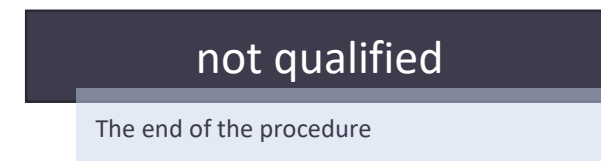
- Go to [Offer](#) – Doctoral School
- Choose a discipline and [Sign up](#)



- Complete the section [Competences](#)
- Complete the section [Knowledge of English](#)
- Complete the section [Individual recognition statement](#)
- Realize the [payment](#)
- Complete the section [Prospective research topic and the acceptance of the supervisor](#)
- Download documents from the section [Documents and further steps](#)
- Upload completed documents in the section [Scans of signed documents](#)



After the substantive assessment, the Grading Committee sets the [qualification status](#)



CREATE AN ACCOUNT



Warsaw University
of Technology

REGISTRATION

News

Offer

Units

Registration

Login

Email address 0 / 100

Password

[forgot password](#)

[create an account](#)

[Log in](#)

1. Go to <https://irk.pw.edu.pl/en-gb/>

2. Click „create an account”

3. Accept the personal data processing information

Personal data processing information



Information clause

Pursuant to Article 13 of the Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Journal of Laws EU L 119/1 of 4 May 2016), hereinafter referred to as „GDPR”, Warsaw University of Technology hereby informs that:

1. The Administrator of your personal data is Warsaw University of Technology with its official seat at Pl. Politechniki 1, 00-661 Warsaw.
2. The Administrator has appointed the Data Protection Inspector to supervise the processing of personal data. The Inspector can be contacted via e-mail: iod@pw.edu.pl
3. Your personal data will be processed by the Administrator in order to conduct the recruitment procedure for studies/postgraduate studies/doctoral school, and in the case of being accepted for the studies/postgraduate studies/doctoral school in order to implement the course of study/education at the postgraduate studies/doctoral school - the basis for processing your personal data is Article 6(1)(d) of GDPR, in accordance with, among others with the Act of July 20, 2018 Law on Higher Education and Science, as amended.
4. The Administrator will process the personal data from the recruitment documentation, and in the case of being accepted for studies/postgraduate studies/doctoral school in the field of personal data necessary for the implementation of the course of study/education at the postgraduate studies/doctoral school.
5. Warsaw University of Technology does not intend to transfer your data outside the European Economic Area.
6. You are entitled to access your personal data and to correct it, you have the right to request its removal, the right to request the restriction of its processing, the right to object to the processing of the data. Due to the fact that consent is not the prerequisite for processing of personal data, you are not entitled to data transfer.
7. Your personal data will not be made available to third parties (administrators), except for entities authorised in accordance with legal regulations.
8. Access to your personal data may be given to entities (processing entities) who are contracted by Warsaw University of Technology to perform actions which may be related to personal data processing.
9. Warsaw University of Technology does not use automated decision making with regard to you and does not profile you.
10. Provision of your personal data is voluntary, however, failure to provide them makes it impossible to achieve the goals set out in point 3.
11. Your personal data will be processed in the case of:
 - o conducting the recruitment procedure for studies/postgraduate studies/doctoral school, for a period of 3 years from the end of the recruitment process;
 - o being accepted for studies/postgraduate studies/to the doctoral school, for a period consistent with the course of study/education at the postgraduate studies/doctoral school, and then they will be archived and will be stored for 50 years;and for the period necessary to secure any claims.
12. You are entitled to lodge a complaint to the supervisory authority - the President of the Office for Personal Data Protection if you find that the processing of your personal data violates the provisions of the GDPR Regulation.

I have read and accept the above information

[I resign](#)

[Continue](#)


3

Create an account

Email address	<input type="text" value="email@address"/> 0 / 100
Password	<input type="password" value="*****"/>
Confirm password	<input type="password" value="*****"/>
<input type="button" value="Create an account"/>	

1. Insert e-mail address and password
2. Click „create an account”
3. Message with the activation link will be sent to the given e-mail address

Login

 A message with activation link has been sent to the address:

Email address	<input type="text"/> 0 / 100
Password	<input type="password"/>
? forgot password	<input type="button" value="Log in"/>
create an account	

IRK TST - Account creation verification Odebrane x



no-reply@irkstst.usos.pw.edu.pl

do mnie

Welcome to IRK service of the Warsaw University of Technology!

Your account has been created successfully and you will be able to use it after activating it. You can activate your account by following this address:

<https://irkstst.pw.edu.pl/auth/activate/1ec9e199-af86-40d9-a806-de5cbf1>

You will be able to log in after activating your account.

Thank you for choosing our university!

You can change settings of your email notifications [on the settings page](#).

Warsaw University of Technology
Plac Politechniki 1
00-661 Warszawa
tel. (22) 234 7211
www: www.pw.edu.pl

1. Log in to your e-mail address
2. Activate the account by clicking the link
3. „Log in” using the previously inserted data

Login

Account successfully activated.

Email address 0 / 100

Password

[? forgot password](#)

[create an account](#)

OFFER

My account

Account settings Personal forms **Enrollment applications** Payments Messages Notifications Clauses and consents Help

Identification data

E-mail:
IRK identifier:

After time specified by applicable regulations, registrations are archived and candidates' data deleted from the system. If you do not wish to lose access to your account, you can indicate you want to keep it in the form below.

I want to keep my account in the system for future registrations. [Save](#)

Login methods

Email ✓

Change USOS password to IRK password after admission.

Notification settings

Preferred notifications language: English

Inform about new messages via email
 Inform about new notifications via email

[Change e-mail address](#)
[Change password](#)
[Delete the account](#)

My account → Enrollment applications

My account

Account settings Personal forms Enrollment applications Payments Messages Notifications Clauses and consents Help

Enrollment applications

You have no registration applications. [Go to the offer.](#)

1. After logging in, go to the section „Enrollment applications”
2. „Go to the offer”
3. Choose the right registration to the Doctoral School

Here you can find information about current admissions

Select registration

Within the specified deadlines remember to:
• [fill out the forms with additional information](#)

Please select a registration you're interested in. This will allow the system to display an offer more suiting your expectations.

Short-term studies (exchange studies) - recruitment for the winter semester 2023/2024 Recruitment for the winter semester of the academic year 2024/2024	Doctoral school - recruitment for the winter semester 2023/2024 Recruitment for the winter semester of the academic year 2023/2024
First-cycle studies and long cycle studies - Polish citizens - recruitment for the winter semester 2023/2024 Recruitment for the winter semester 2023/2024	Second-cycle studies - Polish citizens - recruitment for the winter semester 2023/2024 Recruitment for the winter semester 2023/2024
Postgraduates studies - recruitment for the summer semester 2022/2023 Recruitment for the summer semester of the academic year 2022/2023	Doctoral school - Doktorat wdrożeniowy - recruitment for the winter semester 2022/2023 Recruitment for the winter semester of the academic year 2022/2023

Note!

At this stage you will not be able to select a discipline, as the required data is not complete. First, go to „my account” in order to fill out the required forms.

Doctoral school - recruitment for the winter semester 2022/2023

[switch registrations](#) [cancel selection](#)

The offer displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

[Home](#) → [Offer](#) → [Biomedical engineering](#) → [Biomedical engineering](#)

Biomedical engineering

The Grading Committee calculates the grade basing on the scale from 0 to 10 (with 0.1 accuracy) according to the following formula:

$$\text{grade} = 0,3 * K + 0,2 * O + 0,5 * R$$

K, O, R – points from the scope of 0 to 10 (with 0.1 accuracy), K – prospective research topic, O – scientific and professional achievements, R – interview. When $R < 5$, grade = 0.

Table of contents

Details

Code	4606-DS0-IB
Organizational unit	Doctoral School
Area/discipline	Biomedical engineering
Form of studies	full-time
Level of education	PhD
Duration	8 semesters

[Ask a question](#)

Phase 1

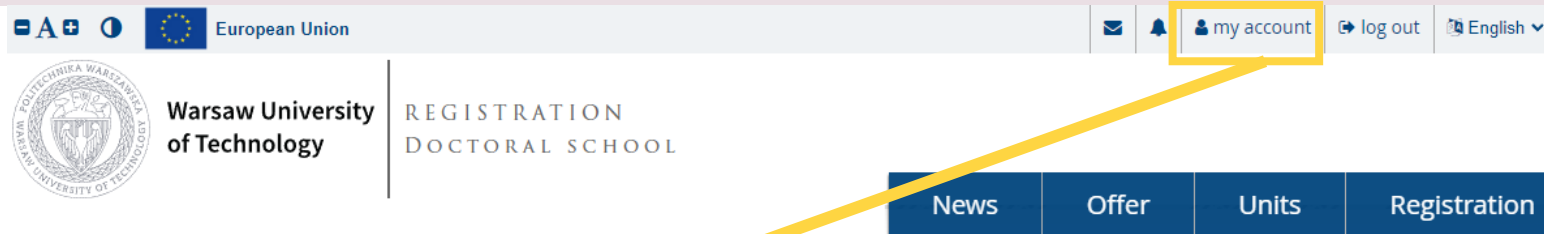
- 22.08.2022 14:59)

[Sign up](#)

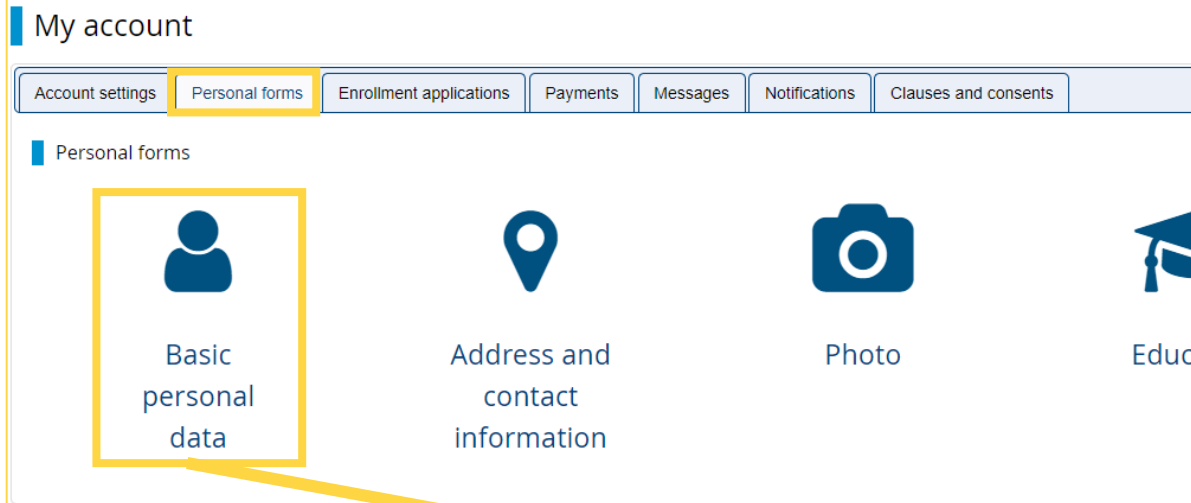
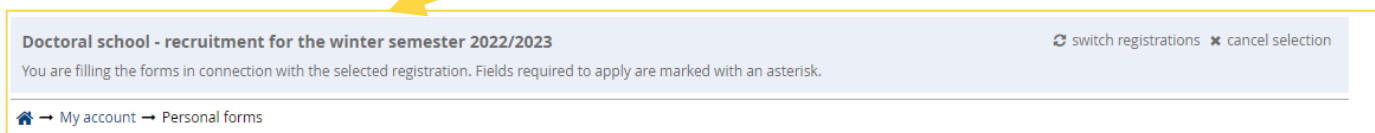


You need to fill out personal data forms: [Basic personal data](#), [Address and contact information](#), [Photo](#), [Education](#).

PERSONAL FORMS – Basic personal data



1. Go to „my account”
2. Go to „Personal forms”
3. Fill out „Basic personal data”



The screenshot shows the "Personal forms" page with the "Basic personal data" form. The form includes a "Save" button and a "Save" button at the bottom right. A yellow box highlights the "Save" button at the bottom right. The form fields are as follows:

Field	Value	Character Count
First name *		0 / 40
Second name		0 / 40
<input type="checkbox"/> I don't have a middle name		
Surname *		0 / 40
PESEL number *		0 / 11
The PESEL number is required for Polish citizens.		
Gender *	-- select --	
Date of birth *	dd.mm.yyyy	
Place of birth *		0 / 60
Country of birth *	-- select --	
I have Polish citizenship *	-- select --	

Personal forms

Basic personal data | Address and contact information | Photo | Education

Basic personal data

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems and printed on university issued documents. In Polish, proper names (such as first names, surnames, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. If you have double surname, there should be no spaces around the hyphen. For example: Janina Maria Nowak-Kowalewska.

* - Fields marked with asterisk symbol are required.

First name * 0 / 40

Second name 0 / 40

I don't have a middle name

Surname * 0 / 40

PESEL number 0 / 11

The PESEL number is required for Polish citizens.

Gender * -- select --

Date of birth * dd.mm.rrrr

Place of birth * 0 / 60

Country of birth * -- select --

I have Polish citizenship * no

Citizenship * -- select --

1. If you do not have Polish citizenship or a PESEL number „Additional personal information” section will appear
2. Fill out the required fields

My account → Personal forms → Additional personal information

Personal forms

Basic personal data | Address and contact information | Photo | Education | **Additional personal information**

Additional personal information

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems and printed on university issued documents. In Polish, proper names (such as first names, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. Do not put spaces or any other punctuation marks in document numbers.

* - Fields marked with asterisk symbol are required.

Identification document

Document type * ---

Document series and number * 0 / 20

This value must contain only uppercase letters and digits.

Document expiration date * dd.mm.rrrr

Country in which the document has been issued * -- select --

Address and contact information

🏠 → My account → Personal forms → Address and contact information

Personal forms

👤 Basic personal data | 📍 Address and contact information | 📷 Photo | 🎓 Education | 📄 Additional personal information

Address and contact information

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems and printed on university issued documents. In Polish, proper names (such as city and street names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead.

* - Fields marked with asterisk symbol are required.

💾 Save

Contact information

Email address 17 / 254

In order to set a new address, go to the [email address change page](#).

Phone number * 0 / 20

Alternative phone number 0 / 20

Address of residence

Country * -- select --

Postal code * 00-000 0 / 6

Town * 0 / 60

Town size * -- select --

Street 0 / 80

If your address does not contain a street name other than the city name, please leave this field empty.

Building number * 0 / 20

Apartment number 0 / 20

Address for correspondence

Address for correspondence different than the primary address

💾 Save

1. Go to „Address and contact information”
2. Fill out the required fields

Photo

Personal forms

Basic personal data | Address and contact information | **Photo** | Education | Additional personal information

Photo

Photo requirements and a link to the page with examples are at the bottom of the site. Remember that an incorrect or poor-quality photo will not be accepted by the administration.

* - Fields marked with asterisk symbol are required.

Photo * Wybierz plik Nie wybrano pliku

Maksymalny rozmiar zdjęcia to 5 MB.

Profile picture privacy settings

- Everyone can see my photo.
- My photo can be seen only by people who are logged in.
- My photo can be seen only by people who attend the same classes as I.
- My photo can be seen only by me (and the recruitment commission).

This setting will apply in USOSweb after admission.

Save

Save

1. Go to „Photo” section
2. Read the **Photo requirements**
3. Upload a good quality photo in a JPG format, not larger than 50 KB

Note!

The photo you upload in the system at this stage will be used in your Student’s ID Card after being admitted to the Doctoral School.

Education

Personal forms

Basic personal data | Address and contact information | Photo | **Education** | Additional personal information

Education

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems and printed on university issued documents. In Polish, proper names (such as school names, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. Do not put spaces or any other punctuation in document numbers.

Depending on applications you want to create, you need to add respective certificates concerning your education or other qualifications. In some cases you can add documents without entering all the information about them. However, you might need to fill in the missing data before printing the documents.

* - Fields marked with asterisk symbol are required.

Save

Secondary education

High school country *

Higher education

1. Go to „Education” section
2. Fill out secondary education information
3. Fill out higher education information

Documents Here you can add information about your higher education.

Save and add certificate

Add a document

* - Fields marked with asterisk symbol are required.

Save

Document type *	----	▼
Document year *	----	▼
Document number	Polish diploma of engineer Polish diploma of bachelor Polish diploma of master Foreign diploma	
Date of issue	dd.mm.rrrr	📅
Issuing institution type	----	▼
Issuing institution name	Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.	
Place of issue		0 / 80
Country of issue *	-----	▼
Comment	If you're adding a document of unknown type, please describe it!	
		0 / 500

Save and return | Save

Add a document

* - Fields marked with asterisk symbol are required.

[Save](#)

Document type *	Polish diploma of master	▼
Document year *	Document year should be the same as in the issue date. If you don't have the document yet, but you will obtain it soon, please enter the current year.	
Document number	0 / 200 There should be no spaces in the number.	
Date of issue	dd.mm.rrrr	🗑
Issuing institution type	----	▼
Issuing institution name	0 / 200 Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.	
Place of issue	0 / 80	
Country of issue *	-----	▼
Comment	0 / 500 If you're adding a document of unknown type, please describe it!	

[Save and return](#) [Save](#)

Polish diploma of master

✖ Fields missing:

- file
- exam scores

Document year:
Document number: '
Date of issue:
Issuing institution name:
Place of issue:
Country of issue: **Poland**

[edit](#) [delete](#)

1. If you have a Polish diploma select „Polish diploma of master”
2. Fill out the required data
3. Go to the [edit](#) section, in order to add more information

Polish diploma of master

i Within the specified deadlines remember to:

- upload a scan of your certificate.

* - Fields marked with asterisk symbol are required.

Save

Document type Polish diploma of master

Document year *

Document year should be the same as in the issue date. If you don't have the document yet, but you will obtain it soon, please enter the current year.

Document number

1 / 200

There should be no spaces in the number.

Date of issue



Issuing institution type



Issuing institution name

1 / 200

Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.

Place of issue

1 / 80

Country of issue *



Comment

0 / 500

If you're adding a document of unknown type, please describe it!

A file is required for this certificate. Maximal number of files: 2.

Save and add file

1. „Save and add file”

2. Upload a scan of the diploma, certificate of obtaining master degree, or a declaration of scheduled date of diploma exam, issued by Faculty/Institute

Home → My account → Personal forms → Education → Polish diploma of master → Add a file

Polish diploma of master

* - Fields marked with asterisk symbol are required.

Save

File * Wybierz plik Nie wybrano pliku

File title * 0 / 500

Comment

Save and return Save

Polish diploma of master

✓ Data has been saved.

* - Fields marked with asterisk symbol are required.

Save

Document type Polish diploma of master

Document year *

Document year should be the same as in the issue date. If you don't have the document yet, but you will obtain it soon, please enter the current year.

Document number

3 / 200

There should be no spaces in the number.

Date of issue



Issuing institution type



Issuing institution name

1 / 200

Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.

Place of issue

3 / 80

Country of issue *

Poland



Comment

0 / 500

If you're adding a document of unknown type, please describe it!

A file is required for this certificate. Maximal number of files: 2.

File 1



(1)

edit delete

Save and add file

Save and return

Save and edit exam results

Save

Note!

If you have not obtained exam scores yet, do not fill out the section „edit exam results“. Fill it out immediately after receiving the scores.

1. After attaching the file go to „edit exam results“ section
2. Tick „Taken“ and fill out „exam score“

My account → Personal forms → Education → Polish diploma of master → Edit exam results

Master's degree

Save

Taken	Exam name	Level	Exam score	
			I know my result	Value
<input checked="" type="checkbox"/>	Average of grades obtained during the second-cycle (graduate) studies or long-cycle studies	---	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	Final MA studies grade	---	<input checked="" type="checkbox"/>	

Comment

Save and return Save

Add a document

* - Fields marked with asterisk symbol are required.

[Save](#)

Document type *	----	▼
Document year *	----	
Document number	Polish diploma of engineer Polish diploma of bachelor Polish diploma of master Foreign diploma	
Date of issue	dd.mm.rrrr	📅
Issuing institution type	----	▼
Issuing institution name	<input type="text"/>	0 / 200
	Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.	
Place of issue	<input type="text"/>	0 / 80
Country of issue *	-----	▼
Comment	<input type="text"/>	0 / 500
	If you're adding a document of unknown type, please describe it!	

[Save and return](#) [Save](#)

1. If your diploma was issued outside Poland select „foreign diploma”
2. Fill out required data
3. „Save and return”, then „edit” in order to attach the document

Secondary education

High school country * Afghanistan ▼

Higher education

Documents Here you can add information about your higher education. [Edit exam results](#)

Polish diploma of master ✓	Document year: : Document number: Date of issue: Issuing institution name: Place of issue: Country of issue: Poland Uploaded files: 📎 ✎ edit ✕ delete
Foreign diploma ⚠ Fields missing: - file	Document year: : Document number: Date of issue: Issuing institution name: Place of issue: Country of issue: ✎ edit ✕ delete

[Save and add certificate](#) [Save](#)

Foreign diploma

* - Fields marked with asterisk symbol are required.

Save

Document type	Foreign diploma
Document year *	<input type="text"/> <small>Document year should be the same as in the issue date. If you don't have the document yet, but you will obtain it soon, please enter the current year.</small>
Document number	<input type="text"/> 0 / 200 <small>There should be no spaces in the number.</small>
Date of issue	dd.mm.rrrr <input type="text"/>
Issuing institution type	---- <input type="text"/>
Issuing institution name	<input type="text"/> 0 / 200 <small>Please enter a town to display a list of institutions that are based in it. If the institution you are looking for is not on the list, please enter it manually.</small>
Place of issue	<input type="text"/> 0 / 80
Country of issue *	----- <input type="text"/>
Comment	<input type="text"/> 0 / 500 <small>If you're adding a document of unknown type, please describe it!</small>

A file is required for this certificate. Maximal number of files: 1.

Save and add file

Save and return Save

1. Upload the scan of the diploma
2. In case of a foreign diploma, the scores will be calculated individually, therefore, in order to streamline the process, upload additionally a **supplement / transcript of records**

My account → Personal forms → Education → Foreign diploma → Add a file

Foreign diploma

* - Fields marked with asterisk symbol are required.

Save

File *	<input type="text" value="Wybierz plik"/> Nie wybrano pliku
File title *	<input type="text"/> 0 / 500
Comment	<input type="text"/>

Save and return Save

Higher education

Documents Here you can add information about your higher education.

Foreign diploma



Document year:
Document number:
Date of issue:
Issuing institution name:
Place of issue:
Country of issue:
Uploaded files:
[edit](#) [delete](#)

Polish diploma of master



Document year:
Document number:
Date of issue:
Issuing institution name:
Place of issue:
Country of issue:
Uploaded files:
[edit](#) [delete](#)

Edit exam results

[+ Save and add certificate](#)

[Save](#)

1. After filling out the required fields the symbol should appear
2. In case you do not upload a file, do not fill out data or do not insert exam scores for the Polish master diploma, an additional comment will appear.

Polish diploma of master

Fields missing:
- issuing institution
- file
- exam scores

Document year:
Document number:
Date of issue:
Issuing institution name:
Place of issue:
Country of issue: **Poland**
[edit](#) [delete](#)

ENROLLMENT APPLICATION

My account

Account settings Personal forms **Enrollment applications** Payments Messages Notifications Clauses and consents Help

Identification data

E-mail:
IRK identifier:

After time specified by applicable regulations, registrations are archived and candidates' data deleted from the system. If you do not wish to lose access to your account, you can indicate you want to keep it in the form below.

I want to keep my account in the system for future registrations. [Save](#)

Login methods

Email [Change USOS password to IRK password after admission.](#)

Notification settings

Preferred notifications language: English

Inform about new messages via email
 Inform about new notifications via email [Save](#)

Aspect ratio: correct
Status: pending

[Change e-mail address](#)
[Change password](#)
[Delete the account](#)

1. Go to „my account“ and select „Enrollment applications“

2. „Go to the offer“

3. Select a discipline

My account → Enrollment applications

My account

Account settings Personal forms **Enrollment applications** Payments Messages Notifications Clauses and consents Help

Enrollment applications

You have no registration application. [Go to the offer.](#)

Doctoral school - recruitment for the winter semester 2022/2023

The offer displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

Offer

Filters Only with active phase [Filter](#) [G](#)

A

- Architecture and urban planning (1)
- Automation, electronic and electrical engineering (1)

B

- Biomedical engineering (1)

C

- Chemical engineering (1)
- Chemical sciences (1)
- Civil engineering and transport (1)

E

- Environmental engineering, mining and energy (1)

I

- Information and communication technology (1)

M

- Management and quality studies (1)
- Materials engineering (1)
- Mathematics (1)
- Mechanical engineering (1)

P

- Physical sciences (1)

19

Architecture and urban planning

The Grading Committee calculates the grade basing on the scale from 0 to 10 (with 0.1 accuracy) according to the following formula:
 $grade = 0,3 * K + 0,2 * O + 0,5 * R$
 K, O, R - points from the scope of 0 to 10 (with 0.1 accuracy), K - prospective research topic, O - scientific and professional achievements, R - interview. When $R < 5$, grade = 0.

Table of contents	
Details	
Code	4606-DSO-AU
Organizational unit	Doctoral School
Area/discipline	Architecture and urban planning
Form of studies	full-time
Level of education	PhD
Duration	8 semesters
✉ Ask a question	

Phase 1 - 22.08.2022 14:59

➔ Sign up

1. After selecting a discipline „Sign up”
2. Read the Doctoral School’s documents – this step is required in order to proceed. Documents can be found on the Doctoral School’s website.
3. Select the appropriate diploma

🏠 → Offer → Architecture and urban planning → Architecture and urban planning → New application

New application

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)
 [4606-DSO-AU] Architecture and urban planning – Phase 1

Please select your document entitling you to undertake studies. It will be associated with this application.

👁 Qualification criteria for this phase

Document entitling to undertake studies

Polish diploma of master nr

Polish diploma of master nr

Foreign diploma nr

← Return
➔ Continue

🏠 → Offer → Architecture and urban planning → Architecture and urban planning → New application

Personal data processing information

i I declare that I have the knowledge of and accept the terms and conditions of the following documents:

Rules of Admission of the Doctoral School constituting an appendix to the Resolution No. 182/L/2022 of the Senate of the Warsaw University of Technology of February 23, 2022;

Regulations of the Doctoral School constituting an appendix to the Resolution No. 199/L/2022 of the Senate of the Warsaw University of Technology of April 27, 2022;

Educational Program of the Doctoral School constituting an appendix to the Resolution No. 183/L/2022 of the Senate of the Warsaw University of Technology of February 23, 2022.

I agree

⊘ Cancel
➔ Continue

Competences

Fill out the „Competences” section

Home → Offer → Architecture and urban planning → New application

Additional information

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)

[4606-DS0-AU] Architecture and urban planning – Phase 1

👁 Qualification criteria for this phase

Document entitling to undertake studies Polish diploma of master nr

1. Competences

2. Knowledge of English

3. Individual recognition statement

1. Competences

Competences.

* – Fields marked with asterisk symbol are required.

I am a participant of doctoral studies * -- select --

The highest professional title/academic degree * -- select --

List of achievements (list of publications, conference presentations, awards) *
Wybierz plik Nie wybrano pliku

CV *
Wybierz plik Nie wybrano pliku

← Return

→ Continue

Individual Recognition Statement

Home → Offer → Automation, electronic and electrical engineering → New application

Additional information

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)
[4606-DSO-AE] Automation, electronic and electrical engineering - Phase 1

Qualification criteria for this phase

Document entitling to undertake studies Polish diploma of master nr 123 issued on 01.01.2022 by (?)

1. Competences 2. Knowledge of English 3. Individual recognition statement

3. Individual recognition statement

In the case of a diploma issued outside the EU, it is required to submit the individual recognition statement issued by the Polish National Agency for Academic Exchange.

* - Fields marked with asterisk symbol are required.

Diploma issued outside the EU -- select --

Return Continue

1. Fill out the „Individual Recognition Statement” section

2. If your diploma was issued within the EU select **No** and **Continue**

3. If your diploma was issued outside the EU select **Yes** and attach the Individual Recognition Statement issued by [NAWA](#)

3. Individual recognition statement

In the case of a diploma issued outside the EU, it is required to submit the individual recognition statement issued by the Polish National Agency for Academic Exchange.

* - Fields marked with asterisk symbol are required.

Diploma issued outside the EU No

Return Continue

3. Individual recognition statement

In the case of a diploma issued outside the EU, it is required to submit the individual recognition statement issued by the Polish National Agency for Academic Exchange.

* - Fields marked with asterisk symbol are required.

Diploma issued outside the EU Yes

Individual recognition statement Wybierz plik Nie wybrano pliku

Return Continue

Knowledge of English

🏠 → Offer → Architecture and urban planning → New application

Additional information

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)

[4606-DS0-AU] Architecture and urban planning – Phase 1

👁️ Qualification criteria for this phase

Document entitling to undertake studies Polish diploma of master nr

- ✔️ 1. Competences
- ❓ 2. Knowledge of English
- ✔️ 3. Individual recognition statement

2. Knowledge of English

English language declaration.

* – Fields marked with asterisk symbol are required.

I declare that I have the sufficient knowledge of the English language that will allow me to take part in courses conducted in English *

-- select --

← Return

→ Continue

Fill out the „Knowledge of English” section

Note!

The knowledge of English is required in order to continue the recruitment process. If you select **No**, the declaration on the knowledge of English will not be generated.

After submitting the enrollment application go to the „Enrollment applications” section in order to realize the payment and fill out additional data.

Doctoral school - recruitment for the winter semester 2022/2023

[switch registrations](#) [cancel selection](#)

The offer displayed on this page is limited to the selected registration. If you want to see the rest of the offer, select a different registration.

[Home](#) → Offer → Architecture and urban planning

Architecture and urban planning

You have successfully created a recruitment application. Go to the page [My account](#) → [Enrollment applications](#) to view the list of additional forms and/or documents that need to be printed and submitted.

Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)

The Grading Committee calculates the grade basing on the scale from 0 to 10 (with 0.1 accuracy) according to the following formula:

$$\text{grade} = 0,3 * K + 0,2 * O + 0,5 * R$$

K, O, R – points from the scope of 0 to 10 (with 0.1 accuracy), K – prospective research topic, O – scientific and professional achievements, R – interview. When R < 5, grade = 0.

Table of contents

Details	
Code	4606-DS0-AU
Organizational unit	Doctoral School
Area/discipline	Architecture and urban planning
Form of studies	full-time
Level of education	PhD
Duration	8 semesters

[Ask a question](#)

Phase 1 (22.08.2022 14:59)
You have already applied in this registration phase.

Your applications (go to my applications):

- Doctoral school - recruitment for the winter semester 2022/2023 Phase 1 (01.07.2022 00:00 – 22.08.2022 14:59)

My account

Enrollment applications

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open) winter semester 2022/2023

Description

[4606-DS0-AU] **Architecture and urban planning**

Phase 1 (X withdraw)	Recruitment fee	Score	Qualification status	Decision
01.07.2022 - 22.08.2022 <ul style="list-style-type: none"> Qualification criteria Application history 	170.00 zł <ul style="list-style-type: none"> pending Payments 	---	---	---

Document entitling to undertake studies: Polish diploma of master nr

Internal exams	Score
Achievements, including scientific and professional background	Score: ---
Interview	Score: ---
Prospective research topic	Score: ---

Additional information

Please provide additional information in order to complete registration.

- 1. Competences (filled out)
- 2. Knowledge of English (filled out)
- 3. Individual recognition statement (filled out)
- 4. Prospective research topic and the acceptance of the supervisor (required)
- 5. Scans of signed documents (required)

[Documents and further steps](#)

Payments

Home → My account → Payments

My account

i Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)

Account settings | Personal forms | Enrollment applications | **Payments** | Messages | Notifications | Clauses and consents | Help

Payments

Remember to set priorities for your payments: [Set priorities](#)

On this page you can view a summary of financial operations on your IRK account. If the system has been configured to support payments in more than one currency, your payments will be divided into separate tables in regard to these currencies. Your account deposits have positive value in the *Amount* column, while charges have a negative value. If an application has not been paid on time or a refund has been made, the payment will be displayed with grey background and its amount will not be calculated into the sum that is displayed above the table.

Zloty (PLN)

Sum: **-170.00zł**


ID	Description	Status	Payment deadline	Amount
1743	Recruitment fee in "Doctoral school - recruitment for the winter semester 2022/2023": ◦ [4606-DS0-AE] Automation, electronic and electrical engineering	🕒	22.08.2022 14:59 ⚠️	-170.00 zł

Your personal bank account for transfers:
Warsaw University of Technology
[redacted] only for payments made in PLN currency)

Zloty (PLN)

Sum: **-340.00 zł**

ID	Description	Status	Payment deadline	Amount
1743	Recruitment fee in "Doctoral school - recruitment for the winter semester 2022/2023": ◦ [4606-DS0-AE] Automation, electronic and electrical engineering <small>Created: 18.07.2022 15:35</small>	🕒	22.08.2022 14:59 ⚠️	-170.00 zł
1742	Recruitment fee in "Doctoral school - recruitment for the winter semester 2022/2023": ◦ [4606-DS0-AU] Architecture and urban planning <small>Created: 18.07.2022 15:32</small>	🕒	22.08.2022 14:59 ⚠️	-170.00 zł

1. Go to „Payments”
2. Check „Your personal bank account for transfers” and transfer the given payment in PLN
3. Each enrollment application requires a separate payment
4. After the payment has been entered in the accounts, you will see the  symbol

My account

i Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)

Account settings | Personal forms | **Enrollment applications** | Payments | Messages | Notifications | Clauses and consents | Help

Enrollment applications

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)
winter semester 2022/2023

Description

[4606-DS0-AU] Architecture and urban planning				
Phase 1 (✕ withdraw) 01.07.2022 - 22.08.2022 👁 Qualification criteria 🕒 Application history	Recruitment fee 170.00 zł 🕒 pending ➔ Payments	Score ---	Qualification status ---	Decision ---
Document entitling to undertake studies	Polish diploma of master nr :			
Internal exams	Achievements, including scientific and professional background		Score: ---	
	Interview		Score: ---	
	Prospective research topic		Score: ---	
Additional information	Please provide additional information in order to complete registration. ✔ 1. Competences (filled out) ✔ 2. Knowledge of English (filled out) ✔ 3. Individual recognition statement (filled out) ⊗ 4. Prospective research topic and the acceptance of the supervisor (required) ⊗ 5. Scans of signed documents (required)			
📄 Documents and further steps				

1. Go to „Enrollment applications”
2. Complete the two remaining sets of questions

Prospective research topic and the acceptance of the supervisor

Home → My account → Enrollment applications → 4. Prospective research topic and the acceptance of the supervisor

4. Prospective research topic and the acceptance of the supervisor

Doctoral school - recruitment for the winter semester 2022/2023
Architecture and urban planning

- i** Within the specified deadlines remember to:
- [pay the application fee.](#)
 - [fill out the forms with additional information.](#)

Prospective research topic and the acceptance of the supervisor.

Answer deadline: **22 Aug 2022, 2:59 p.m.**

* - Fields marked with asterisk symbol are required.

Save

Name, surname, academic title and degree of the potential supervisor *

0 / 500

Prospective research topic of the doctoral dissertation *

0 / 500

Description of the scientific problem to solve in the doctoral dissertation (scientific aim of the project) (up to 1000 characters with spaces) *

Characters: 0 / 1000.

Reasons for choosing the research topic with reference to the current state of knowledge (up to 2000 characters with spaces) *

Characters: 0 / 2000.

Scope of research, methodology (up to 2000 characters with spaces) *

Characters: 0 / 2000.

Save and return

Save

1. Go to „Prospective research topic and the acceptance of the supervisor“
2. Fill out all the required fields

Note!

Only after filling out all the required fields, will it be possible to save the data. If you skip even one field, the data will not be saved.

My account

- i** Within the specified deadlines remember to:
- [pay the application fee.](#)
 - [fill out the forms with additional information.](#)

Account settings | Personal forms | Enrollment applications | Payments | Messages | Notifications | Clauses and consents | Help

Enrollment applications

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)

winter semester 2022/2023

Description

[4606-DS0-AU] Architecture and urban planning

Phase 1 (✕ withdraw) 01.07.2022 - 22.08.2022 👁 Qualification criteria 🕒 Application history	Recruitment fee 170.00 zł 🟡 pending ➔ Payments	Score ---	Qualification status ---	Decision ---
Document entitling to undertake studies	Polish diploma of master nr			
Internal exams	Achievements, including scientific and professional background		Score: ---	
	Interview		Score: ---	
	Prospective research topic		Score: ---	
Additional information	Please provide additional information in order to complete registration. 🟢 1. Competences (filled out) 🟢 2. Knowledge of English (filled out) 🟢 3. Individual recognition statement (filled out) 🟢 4. Prospective research topic and the acceptance of the supervisor (filled out) 🔴 5. Scans of signed documents (required)			
📄 Documents and further steps				

1. Go to the „Enrollment applications” section
2. Go to „Documents and further steps”

Required documents

Documents to download		
Declaration on the selection of the discipline (qualified candidate)		
Declaration on the selection of the doctoral school (qualified candidate)		
Doctoral School's documents declaration		
Doctoral studies doctoral school declaration		
Employment declaration		
English language declaration		
Information on the risk factors to health and life occurring during the doctoral education	Potential supervisor's signature required!	
Letter of application		
Personal data form		
Personal data processing information		
Prospective research topic and the acceptance of the supervisor	Potential supervisor's signature required!	

Download documents required at this stage, fill them and sign.

Note!
If you do not fill out the section in which the declaration should be uploaded, the following message will appear:

Home → My account → Enrollment applications → Architecture and urban planning

Documents and further steps

The answer "No" was chosen in the section "Knowledge of English". Go to: Enrollment applications - Additional information - Knowledge of English - I declare that I have the sufficient knowledge of the English language that will allow me to take part in courses conducted in English.

Note!
If you do not fill out the section in which the declaration should be uploaded, the following message will appear:

Home → My account → Enrollment applications → Automation, electronic and electrical engineering

Documents and further steps

Not all the required fields were completed in the section "Prospective research topic and the acceptance of the supervisor". Go to: Enrollment applications - Additional information - Prospective research topic and the acceptance of the supervisor.

My account

i Within the specified deadlines remember to:

- [pay the application fee.](#)
- [fill out the forms with additional information.](#)

Account settings | Personal forms | Enrollment applications | Payments | Messages | Notifications | Clauses and consents | Help

Enrollment applications

[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023 (open)

Description

[4606-DS0-AU] Architecture and urban planning				
Phase 1 (<input checked="" type="checkbox"/> withdraw) 01.07.2022 - 22.08.2022 👁 Qualification criteria 📄 Application history	Recruitment fee 170.00 zł 🟡 pending ➔ Payments	Score ---	Qualification status ---	Decision ---
Document entitling to undertake studies	Polish diploma of master ni			
Internal exams	Achievements, including scientific and professional background		Score: ---	
	Interview		Score: ---	
	Prospective research topic		Score: ---	
Additional information	Please provide additional information in order to complete registration			
	🟢 1. Competences (filled out)			
	🟢 2. Knowledge of English (filled out)			
	🟢 3. Individual recognition statement (filled out)			
	🟢 4. Prospective research topic and the acceptance of the supervisor (filled out)			
🔴 5. Scans of signed documents (filled out)				

[Documents and further steps](#)

5. Scans of signed documents

Doctoral school - recruitment for the winter semester 2023/2024
philosophy

Candidates who will not meet the requirements and will not submit all the scans of the documents mentioned in this section, will not be allowed for the substantive evaluation (that is: the prospective research topic and the achievements, including academic and professional achievements, etc., and will not be allowed to the recruitment interview). **Forms** can be downloaded from the section Documents and further steps. They shall be printed, signed and uploaded in the system again in the form of scans. **Warning!** Before submitting the documents, please make sure that they include all the required signatures. **The recruitment fee payment confirmation** shall be downloaded from your bank account after the execution of the transfer.

Answer deadline: **14 Aug 2023, 11:59 p.m.**

[Save](#)

Letter of application	Przeglądaj...	Nie wybrano pliku.
Personal data form	Przeglądaj...	Nie wybrano pliku.
Personal data processing information	Przeglądaj...	Nie wybrano pliku.
Doctoral School's documents declaration	Przeglądaj...	Nie wybrano pliku.
Doctoral studies doctoral school declaration	Przeglądaj...	Nie wybrano pliku.
English language declaration	Przeglądaj...	Nie wybrano pliku.
Prospective research topic and the acceptance of the supervisor	Przeglądaj...	Nie wybrano pliku.
Information on the risk factors to health and life occurring during the doctoral education	Przeglądaj...	Nie wybrano pliku.
Employment Declaration	Przeglądaj...	Nie wybrano pliku.
Confirmation of the registration fee payment	Przeglądaj...	Nie wybrano pliku.

[Save and return](#)

[Save](#)

1. Go to „Enrollment applications”

2. Go to „Scans of signed documents”

3. Upload previously downloaded, completed and signed documents

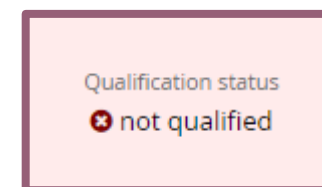
Note!

- Pay attention to titles of the documents!
- In case of not uploading even one of the required documents, you will not be allowed for the substantive evaluation (that is: the prospective research topic and the achievements, including academic and professional achievements, etc., and will not be allowed to the recruitment interview).

Description

[4606-DS0-AU] Architecture and urban planning					
Phase 1 (✘ withdraw) 01.07.2022 - 22.08.2022 👁 Qualification criteria 📄 Application history	<table border="1"> <tr> <td>Recruitment fee 0.00 zł ✔ paid</td> <td>Score ---</td> <td>Qualification status ---</td> <td>Decision ---</td> </tr> </table>	Recruitment fee 0.00 zł ✔ paid	Score ---	Qualification status ---	Decision ---
Recruitment fee 0.00 zł ✔ paid	Score ---	Qualification status ---	Decision ---		
Document entitling to undertake studies	Polish diploma of master nr				
Internal exams	Achievements, including scientific and professional background Score: ---				
	Interview Score: ---				
	Prospective research topic Score: ---				
Additional information	Please provide additional information in order to complete registration.				
	<ul style="list-style-type: none"> ✔ 1. Competences (filled out) ✔ 2. Knowledge of English (filled out) ✔ 3. Individual recognition statement (filled out) ✔ 4. Prospective research topic and the acceptance of the supervisor (filled out) ✔ 5. Scans of signed documents (filled out) 				
Documents and further steps					

1. After completing all the required sections, the ✔ symbol should appear
2. After the payment is registered, it will be shown as paid
3. You will be invited for an interview only after submitting all the required documents
4. In case of failure to submit the required documents, the qualification status will change to:



In such a case, you will not be invited for an interview.

NOTE! In case of set number 5 „Scans of signed documents”, even if you don’t submit all the required documents, there will be a symbol ✔ . It doesn’t mean that the set has been filled completely. Before the end of registrations, please make sure you submitted all the required documents.

[4606-DSO-AU] Architecture and urban planning				
Phase 1 01.07.2022 - 22.08.2022 👁 Qualification criteria 📄 Application history	Recruitment fee 0.00 zł ✅ paid	Score ---	Qualification status ✅ qualified	Decision ---
Document entitling to undertake studies	Polish diploma of master nr			
Internal exams	Achievements, including scientific and professional background			Score: ---
	Interview			Score: ---
	Prospective research topic			Score: ---
Additional information	Please provide additional information in order to complete registration.			
	<ul style="list-style-type: none"> ✅ 1. Competences (filled out) ✅ 2. Knowledge of English (filled out) ✅ 3. Individual recognition statement (filled out) ✅ 4. Prospective research topic and the acceptance of the supervisor (filled out) ✅ 5. Scans of signed documents (filled out) Ⓞ 6. Declaration on the selection of the Doctoral School - qualified (required) Ⓞ 7. Scans of signed documents - qualified (required) 			
📄 Documents and further steps				

Candidates who go through a substantive assessment positively will be invited for an interview.

After the interview, the status will change to:

QUALIFIED – if you reach the required score

NOT QUALIFIED – if you do not reach the required score

If you are **QUALIFIED** complete the two additional sections.
 In case of failure to do so, you will not be placed on the list of admitted.

Declaration on the selection of the Doctoral School - qualified

Home → My account → Enrollment applications → 6. Declaration on the selection of the Doctoral School - qualified

6. Declaration on the selection of the Doctoral School - qualified

Doctoral school - recruitment for the winter semester 2022/2023
Architecture and urban planning

i Within the specified deadlines remember to:
• [fill out the forms with additional information.](#)

Declaration on the selection of the Doctoral School.

Answer deadline: **20 Sep 2022, 2:59 p.m.**

* - Fields marked with asterisk symbol are required.

Save

Have you applied / Are you going to apply to a different doctoral school outside the Warsaw University of Technology? *

No

Save and return

Save

If you have not applied to a different doctoral school, select „No”

If you applied to a different doctoral school, select „Yes” and submit the required declaration (you can find it in the [Documents and further steps](#) section)

1. Go to „Declaration on the selection of the Doctoral School - qualified”
2. Fill out all the required data

Home → My account → Enrollment applications → 6. Declaration on the selection of the Doctoral School - qualified

6. Declaration on the selection of the Doctoral School - qualified

Doctoral school - recruitment for the winter semester 2022/2023
Architecture and urban planning

i Within the specified deadlines remember to:
• [fill out the forms with additional information.](#)

Declaration on the selection of the Doctoral School.

Answer deadline: **20 Sep 2022, 2:59 p.m.**

* - Fields marked with asterisk symbol are required.

Save

Have you applied / Are you going to apply to a different doctoral school outside the Warsaw University of Technology? *

Yes

Choose the Doctoral School of the Warsaw University of Technology *

Yes

Declaration on the selection of one doctoral school in the case of applying to other doctoral schools *

Wybierz plik Nie wybrano pliku

Save and return

Save

Scans of signed documents - qualified

7 .Scans of signed documents - qualified


Doctoral school - recruitment for the winter semester 2023/2024
philosophy

i Within the specified deadlines remember to:

- [fill out the forms with additional information.](#)

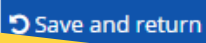

Forms can be downloaded from the section *Documents and further steps*. They shall be printed, signed and uploaded. **selection of the discipline** is required only in the case of candidates qualified within more than one scientific discipline.

Answer deadline: **20 Sep 2023, 11:59 p.m.**

 Save

Declaration on the selection of the discipline

Wybierz plik Nie wybrano pliku

 Save and return  Save

1. Go to „Scans of signed documents - qualified”
2. Submit the required declarations (you can find them in the [Documents and further steps](#) section)

The declaration on the selection of the discipline is required only if you have been qualified to more than one discipline within the WUT Doctoral School

Help

🏠 → My account → Help

My account

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Help

You can ask questions to the system's staff by using this form. You will receive a reply in the form of a message in the system and, if you didn't disable this option in your account settings, you will be informed about the reply via email.

* - Fields marked with asterisk symbol are required.

Message title *

0 / 80

Registration *


[SD-KD-2022Z] Doctoral school - recruitment for the winter semester 2022/2023

Select the registration your question concerns.

Offer

If your question is about a specific position from the offer, please select it. The question will then be sent directly to the corresponding registration committee.

Message content *

Attachments  add file (maximal total file size is 20 MB)

Send

If you need **help** send us a message within the IRK system or write an e-mail to dod@pw.edu.pl.

Note!

Your enrollment application will be verified after the system closes. Before that, you will not be informed that your application is not complete. Therefore, fill out all the data carefully as you will not have an opportunity to complete missing parts.